



**DANCE
PROJECT
STUDIOS**
dance is for everyone

Dance Project Studios
A9 Ocean Gardens
Triq is-Sikka
Bahar ic-Caghaq, NXR 5169
Mob +356 79283343
Office +356 21383613
Admin +356 79596178
info@danceproject.com.mt

DPS Customer Health Policy Measures & Protocols

v1.3-220719

These protocols are designed to reduce the risk of pathogen transmission, it should be noted that the risk of infection can never be eliminated. **Failure of parents and students to abide by these protocols may result in the forfeiture of a student to attend classes.** These measures and protocols remain subject to review as evidence and contexts change.

Health Compliance Officers

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The Health Compliance Officers ensure that measures are kept in place and that protocols are followed by all. In the case of an infected member of staff or student on the premises, the Health Officers will coordinate accordingly between the Health Department and the studios.

Our measures include: an air filtration system which filters and actively sanitises the air within each studio between 2 and 4 times per hour; temperature checks when necessary; 20 automatic Tork hand rub dispensers throughout the premises; use of CE certified surface cleaning products throughout the premises; and cleaning staff for surface sanitisation.

Students exhibiting infectious symptoms as outlined by the Health Department will be refused entry to our premises. You may refer to the Health Department's website for further information.



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Studio Health Measures

1. Masks are optional, however they may be required to be worn by all staff, students and visitors throughout the studios from time to time.
2. Comprehensive class attendance to ensure appropriate contact tracing as may become necessary.
3. Dedicated student cubbyholes to reduce possibility of cross-contamination.
4. Class capacity for classes in the larger studios (Studio 1, 2 & 4) has currently been limited to 32 students.
5. Class capacity for classes in the smaller studios (Studio 3 & 5) has currently been limited to 18 students.
6. Professional cleaner services have been commissioned to ensure appropriate surface sanitisation.
7. CE certified Sutter surface cleaning products to be used throughout the premises.
8. All AC filters are periodically cleaned ensuring an effective climate control system.
9. All air filtration system filters are periodically cleaned ensuring effective sanitisation.
10. Windows may be kept open to maximise cross-ventilation at the teachers discretion.
11. 17 automatic Tork alcohol hand rub dispensers have been installed throughout the premises (both inside and outside each studio).
12. 3 automatic Tork foam soap dispensers have been installed in the washing facilities.
13. 2 automatic Tork hand towel dispensers have been installed in the washing facilities.
14. 2 automatic water mixers have been installed in the washing facilities.
15. Good hygiene practice posters have been placed throughout the premises.
16. Payment of fees should primarily be made electronically.

We aim to continue to adapt, evolve and deploy additional measures as and when required.



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Premises Entry, Exit & Studio Protocols

1. Studio entry will be refused for any student with a temperature of 37.2°C or higher and/or displaying infectious symptoms. **Following any such incident, the student concerned may be requested to present a doctor's certificate attesting that they are no longer sick before returning to the studios.**
2. Students who start to exhibit infectious symptoms whilst at the studios will immediately be placed into isolation and must be promptly collected by a parent/guardian. **Following any such incident, the student concerned may be requested to present a doctor's certificate attesting that they are no longer sick before returning to the studios.**
3. Students entering the premises late for classes are to knock at the respective internal studio door and await the teacher's guidance for entry into class.
4. **No parents, guardians and/or visitors are allowed into the premises (beyond the upstairs glass door).**
5. Only one guardian per student of Nursery up to Grade 1 level is allowed within the premises main entrance up to the studio floor landing 5 minutes prior to the start of class and at the time the class is scheduled to conclude. Parents are to immediately exit the premises.
6. Nursery to Grade 1 students must leave their jackets with their guardians to avoid bringing unnecessary belongings inside the school premises.
7. In the case of Parent & Child classes, only one guardian per student is allowed to enter the premises with a student.
8. Students are to arrive at the studios appropriately dressed for the classes they have on the day.
9. Students are to arrive at the studios **not more than 5 minutes prior to the start of their lesson** and may be refused entry should they arrive earlier.
10. It is recommended that students sanitise their hands on entry to the premises.
11. Students, and parents in the case of parent and child classes, are not allowed beyond the studio landing glass door with outdoor shoes. **Outdoor shoes must be taken off on the studio landing. Dance shoes are to be worn at the studios.** Students are not to arrive at the studios wearing their dance shoes. Hip Hop students are not allowed to wear outdoor trainers and must either enter class with dance trainers or socks.



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12. **Cubbyholes are to be used for student belongings.** We will endeavour to assign dedicated cubbyholes labelled with each student's name to every student enrolled in classes. Additional 'flexi-use' cubbyholes will be available for all other students. Flexi-use cubbyholes have been labelled accordingly. **Students should not leave belongings in cubbyholes on departure from the studios.**
13. Students should familiarise with the latest class schedule ahead of time and must head directly to the particular studio for their class.
14. **No waiting is allowed within the premises (landings, reception area and/or hallway).**
15. It is recommended that students socially distance throughout the premises and especially during classes.



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General Protocols

16. Students are encouraged to use the bathroom ahead of coming to the studios in order to minimise interactions at the studios.
17. All student belongings must be labelled including water bottles, masks, shoes, hoodies, etc. **Unlabelled belongings left at the studios may be disposed of to prevent any risk of cross-contamination.**
18. Students are to ensure appropriate hand hygiene following bathroom use.
19. Students should avoid touching mirrors, piano and audio equipment during classes.
20. Students are not to share items.
21. Food consumption at the studios should be avoided. Shared food such as birthday cakes is expressly forbidden.
22. Parents/Guardians are encouraged to communicate with the DPS Administration via email on admin@danceproject.com.mt and/or mobile phone on 79283343\79596178 between 09:00 and 13:00. Face-to-face interactions are strongly discouraged.
23. **In the event that a student is required to quarantine, we ask to be immediately notified accordingly. Such information will be treated with the strictest of confidentiality.**
24. Students travelling overseas are expected to follow all Health Department advice and government directives.
25. **The contingency plan in the event of a required closure for any reason remains for classes to temporarily shift online until the earliest feasible point for studio classes to recommence.**